

MEETING MINUTES
ORWARN Regularly Scheduled Board Meeting
June 21, 2012

Attendance

Mike Stuhr, Board Member	Portland Water Bureau
Ken Schlegel	Clean Water
Mary Ellen Collentine	Portland Water Bureau
Kristen Small	Portland Water Bureau

1. There was no quorum.
2. ORWARN Conference:

Mike reported on the status of the program for this year's conference. Mike, Mel Damewood and Don Ballantyne met regarding the program and discussed the following:

- Mike and Mel will give a class on identifying critical facilities and things you need to know.
- Ian Madin will combine two of RAMCAP's seven steps and present on what is a threat and the probability of one. Ian will also discuss DOGAMI's improved HAZUS maps.
- Kevin Morley will open the conference with a talk about what the seven-step process is. He will also end the conference with a talk about risk assessment.
- Todd Simmons will lead a tabletop exercise.
- Don and one of his partners will present on the step regarding what can happen and what you need to think about.
- Mike will ask Steve Behrndt to talk about facilities, and contact the director of OEM about Julie Slevin presenting. If Julie can't present, another option is to provide training on deployment basics.
- John Lewis will present on what's going on with OEM.

Mike will set up a meeting with Geoff Chew of PWB's GIS department to create a city with sewer and water parts to demonstrate the seven-step process. Mary Ellen will ask David Argast to give a presentation on resource typing on the website.

Mary Ellen reported that Kyle Keys said online payment through Constant Contact is available and the preferred method when registering for the conference. Sarah Fine is working on a graphic for Constant Contact.

Mary Ellen reported that the fee for vendors has been increased to \$350.00 due to fees the Seaside Civic and Convention Center will charge us.

Mary Ellen sent the ORWARN ad Sarah Fine prepared to the IDWARN and WAWARN chairs, and asked them to distribute it to their members. Ken put a blurb about the conference in PCNWA's publication.

3. "Disaster Management for Water and Wastewater Utilities" class:

Ken Schlegel gave an update on the two-day homeland security class offered through Texas A&M that will be held on November 7 & 8 at the Salem Public Library. Ken said that the class qualifies

for 1.3 CEU's for water and wastewater. Mary Ellen will verify this. Ads for the class should be placed in APWA, ACWA and OEMA's periodicals. Ken said he would handle the ad for OEMA. Mary Ellen said that she could find someone to handle registration for the class.

Mary Ellen reported that David Argast has been working with the website developer to improve it.

4. The next board meeting will be held July 19 at the Seaside Civic and Convention Center.

These minutes are not verbatim and the meeting was not tape recorded.

Submitted by
Kristen Small, Engineering Technician
Portland Water Bureau