

**DRAFT MEETING MINUTES**  
**ORWARN Regularly Scheduled Board Meeting**  
**August 16, 2012**

Attendance

Neil Kennedy, Chair	Tualatin Valley Water District
Mike Stuhr, Board Member	Portland Water Bureau
Dena Sander, Treasurer	EWEB (by telephone)
Ken Schlegel	Clean Water (by telephone)
Mary Ellen Collentine	Portland Water Bureau
Kristen Small	Portland Water Bureau

1. There was no quorum.
2. Call to order made by Kennedy.
3. Introductions and Announcements – there were none to report.
4. Appearance of Members/Associate Members and interested citizens who wish to address the Board - there were none to report.
5. Old Business

Neil has been in contact with Doug McGilvery, the President of OEMA, about a arranging a joint conference. Doug is receptive to the idea. Neal will meet with Joe Rizzie (sp?), the President Elect, and Randy Kane for further discussion.

Neil will find out from counsel what it takes to amend the by-laws to add two board members.

Neil has been talking to an emergency planning committee that sells an emergency treatment option called Global Pure. The committee may be interested in becoming a WARN associate member and have been contacted about being a vendor at our conference.

Neil brought up the status of the board members. He said that Rick Baltzor wants to remain a member, but is not interested in being the Chair. Neil and Rick talked about getting people from eastern Oregon to join the board. Jeremiah Hunt of EWEB will replace Chuck Bodine.

Mike reported that the conference program is done. Representative Boone confirmed that she will be the keynote speaker. An email has been sent to the speakers asking for their presentations. Mike will talk to Kevin Morley about his presentation.

Mike said that Julie Slevin's presentation might attract people in the financial industry, and said that we should try to get them to attend the conference. He will talk to PWB's new financial director about attending, and Ken will talk to the financial and wastewater people he knows.

6. New Business

Mary Ellen said that PWB is reauthorizing its Mutual Aid Agreement.

Neil said that on August 23, 2012 TVWD will be participating in an all-day drill at the Hillsboro Stadium that is hosted by emergency water providers. He will distribute the invitation to the board members.

Neil had a conversation with emergency managers, water providers and county health officials following a webinar that detailed what messaging should be like following a disaster. These groups will probably break down into two focus groups. Neil asked PWB for information on behalf of water providers.

Neil said that there will be a water conference for AWWA in September in St. Louis that will be held in conjunction with DHS.

Ken talked with Vickie Rogers about the Disaster Management for Water and Wastewater Utilities class that will be held on November 7 and 8 at the Salem Public Library. Mary Ellen suggested having Sarah Fine prepare a postcard, flyer and email to advertise the class. Ken will send Mary Ellen information from the Texas A&M group. Neil will talk to Vickie about setting up registration through AWWA.

7. Next Meeting Time and Place.

The next meeting will be held at the EWEB in Eugene on November 15.

8. Adjourn.

The meeting was adjourned.

These minutes are not verbatim and the meeting was not tape recorded.

Submitted by  
Kristen Small, Engineering Technician  
Portland Water Bureau